

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Less 19-022N – Piano Service and Maintenance

This request is to approve the recommendation to award Invitation to Bid (ITB) 19-022N for Piano Service and Maintenance for two (2) years starting July 1, 2018 through July 31, 2020. This ITB facilitates the music curriculum repair and maintenance services for all schools throughout the District. The repair and maintenance of a piano is a highly specialized field requiring expert knowledge of the instrument, its components, and musical tendencies. The pianos are stored at the various schools throughout the District and the music facilitators request the services as needed.

Procurement Method

The solicitation ran from March 22, 2018 through April 23, 2018. There ninety-two (92) vendors notified, four (4) vendors downloaded the ITB, and one (1) bid was received before bid opening. In order to meet the needs of The School Board of Broward County, Florida, Procurement & Warehousing Services (PWS) is recommending the Bid be awarded to Laurence H Weiss d/b/a American Piano Service, that is responsible and meets all specifications, terms, and conditions.

The usual practice when only one (1) bid is received, is to recommend an award for only one (1) year; however, the District is deviating from this practice as explained below:

- Vendor being recommended for award currently provides the service and received positive feedback from a survey distributed District-wide.
- The Applied Learning Department expressed positive feedback about services currently provided by the Vendor.
- PWS reviewed the marketplace and was unable to find a large pool of Vendors providing this service locally.
- No Vendors were found on the Supplier Diversity Outreach Portal.

Financial Impact

The total spending authority requested is \$228,000 based on the monthly expenditure from the previous bid. Funding for this Bid is provided by the Applied Learning Department's operating budget.

(historical average monthly expenditures)	\$ 9,500
(number of months)	24
(total)	\$ 228,000
<u>(Total spending authority (rounded))</u>	<u>\$228,000</u>

With the School Board's approval, the total spending authority will be for \$228,000.

The previous solicitation 14-075N was awarded to American Paino Service, starting June 24, 2014 through June 30, 2018, with a spending authority of \$605,000.